THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

A. M. E. C. E. A

MAIN EXAMINATION

AUGUST – DECEMBER 2018 TRIMESTER

FACULTY OF SCIENCE

DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE

REGULAR PROGRAMME

DLIS 118: COLLECTION DEVELOPMENT AND MANAGEMENT

Date: DECEMBER 2018	**Duration: 2 Hours**
INSTRUCTIONS: Answer Question ONE and ANY OTHER TWO Questions	

Q1. a) What are the functions of a collection development policy   **(6marks)**

b) Discuss the principle of a balanced collection in collection development
(4marks)

c) What is Community analysis   **(2marks)**

d) Why is it important to carry out community analysis   **(5marks)**

e) Discuss the factors you would consider while evaluating fiction for your
collection   **(5marks)**

f) Distinguish between a collection development policy and selection policy
statement   **(8marks)**

Q2. a) Distinguish between Collection development and Collection management
(4marks)

b) Outline the information you would include while compiling a community
profile   **(4marks)**

c) Briefly discuss the importance of a library budget   **(4marks)**

d) Discuss the factors to consider when budgeting   **(5marks)**

ISO 9001:2008 Certified by the Kenya Bureau of Standards

e) Identify the kind of materials you would select for the blind and visually challenged persons **(3marks)**

Q3. a) Explain three types of records often included in a special collection **(3marks)**

b) What is weeding **(2marks)**

c) Briefly discuss why it is important to weed information materials in a library **(5marks)**

d) Write short notes on why it is important to evaluate library collection **(6marks)**

e) What are the steps involved in a selection process **(4marks)**

Q4. Discuss the factors that affect collection development in an academic library **(20marks)**

Q5. a) Discuss the factors to consider when selecting journals/periodicals for your library **(5marks)**

b) Briefly write short notes on intellectual property rights **(5marks)**

c) Giving examples where application describe the causes of deterioration of records in an information center **(6marks)**

d) Define the following terms as used in electronic information resources
   i) Licensing agreements **(2marks)**
   ii) Archiving **(2marks)**

END