



# THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

A. M. E. C. E. A

MAIN EXAMINATION

JANUARY-APRIL 2024

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FACULTY OF EDUCATION

DEPARTMENT OF UNDERGRADUATE STUDIES IN EDUCATION

ED 404: EDUCATIONAL ADMINISTRATION

DATE: APRIL 2024

Duration: 3 Hours

INSTRUCTIONS: Answer Question ONE and any other THREE Questions

**Q1.**

a) Define the following terms as used in educational administration:

i) Management (2 Marks)

ii) Administration (2 Marks)

iii) Educational management (2 Marks)

b) List three ways of overcoming barriers to effective communication in an education.

institution (3 Marks)

c) Discuss the importance of delegating responsibilities in an educational institution.

(6 Marks)

d) Analyze the applicability of Scientific (classical) management in educational institutions

as advocated by Fredrick Winslow Taylor (1856-1917) (10 Marks)

**Q2.**

*Depending on the circumstances and nature of the problem, an autocratic style can be as good*

*as democratic style of decision making. Discuss*

(15 Marks)

**Q3.**

*According to Douglas McGregor, theory X assumes that employees have a natural dislike towards work and will function only in a highly controlled work environment. Analyze ways to motivate a staff member who portrays the characteristics of Theory X.* (15 Marks)

**Q4.**

Evaluate the application of the following types of power in an educational institution.

(15 Marks)

- i. reward power
- ii. legitimate power
- iii. expert power
- iv. referent power
- v. coercive power

**Q5.**

Justify the composition of Boards of Management in Kenyan schools.

(15 Marks)

**\*END\***