



# THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

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**MAIN EXAMINATION**

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**SEPTEMBER –DECEMBER 2021**

**FACULTY OF SCIENCE**

**DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE**

**REGULAR PROGRAMME**

**LIS 204: SCHOOL LIBRARIES AND INFORMATION RESOURCES CENTRE  
MANAGEMENT**

**Date: DECEMBER 2021**

**Duration: 2 Hours**

**INSTRUCTIONS: Answer Question ONE and any TWO Questions**

- Q1. a) Explain four criteria that can justify a permanent withdrawal of a reading material from a library collection. **(8 marks)**
- b) Explain the implications of the terminologies listed below, within the context of weeding a library collection: **(4 marks)**
- i. Withdrawing reading materials from the library collection
  - ii. Discarding reading materials from the library collection
- c) Identify six types of libraries **(6 marks)**
- d) Explain the characteristics of a school community that has adopted a shared management model. **(12 marks)**
- Q2. i) Discuss how the methods of library stock verification can be applied. **(10 marks)**
- ii) Explain five advantages of conducting a library stock verification. **(10 marks)**

Q3. Discuss how the controlling processes of circulation services section listed below can be handled to ensure that circulation services are offered to the users without unnecessary interruptions. **(20 marks)**

- i. Renewals
- ii. Recalls of borrowed books
- iii. Overdue Notices /Reminders
- iv. Fines

Q4. Demonstrate how an acquisitions librarian would implement the general principle of collection building “best reading for the largest number at the least cost” while at the same time he/she makes sure that the books to be acquired for the library meet the users’ needs and making sure that the library budget is reasonably spent. **(20 marks)**

- Q5. a) Discuss three disadvantages of conducting a library stock verification. **(15 marks)**
- b) Identify five tasks of the collection development committee. **(5 marks)**

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