THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

A. M. E. C. E. A

MAIN EXAMINATION

SEPTEMBER –DECEMBER 2021
FACULTY OF SCIENCE

P.O. Box 62157

00200 Nairobi - KENYA

Telephone: 891601-6

Ext 1022/23/25

DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE

REGULAR PROGRAMME

CLIS 114: ORGANIZATION AND RETRIEVAL OF INFORMATION I

Date: DECEMBER 2021	Duration: 2 Hours
INSTRUCTIONS: Answer Question ONE and any TWO Questions	

Q1   a)   Explain two tools used for organizing information on the shelves in a library setting, citing two examples of each tool.   **(8 marks)**

   b) Explain your understanding of the following terms: **(14 marks)**

   i)   Tertiary information sources

   (ii)   Secondary information sources

   (iii)   Chief source of information

   (IV)   Subject cataloguing

   (v)   Primary information sources

   (VI)   Copy cataloguing

   (vii)   Descriptive cataloguing

   (c)   Assuming you are a library assistant at CUEA library, how would you advise a user in need of a specific book to ascertain whether it is available in the library?

                                                                                 (8marks)

ISO 9001:2015 Certified by the Kenya Bureau of Standards

Q2.   a)   Identify and explain two main categories of users of information retrieval tools in academic library setting.   **(6 marks)**

b)   Identify ten information retrieval tools explaining any two of them.

(14 marks)

Q3   a)   Identify four types of subdivisions of Library of Congress subject headings and explain each subdivision.   **(12 marks)**

b)   Identify and explain two types of subject headings according to Library of Congress classification scheme   **(6 marks)**

c)   Explain the implication of the phrase "scope note" according to the Library of Congress classification scheme.   **(2 marks)**

Q4.   a)   Identify and explain two main parts of Anglo-American cataloguing rules 2 (AACR2).   **(6 marks)**

b)   Identify and explain three main objectives of a library catalogue according to Charles Ammi Cutter   **(9 marks)**

c)   International standard bibliographic description (ISBD) is structured into eight main areas. Identify five of them.   **(5 marks)**

Q5.   a)   An integrated library system (ILS) is one the information retrieval tools, comprising of a number of modules. Discuss three of them.   **(15 marks)**

b)   Identify any three specific examples of internet search engines.

(3 marks)

c)   Explain an institutional repository in a university.   **(2 marks)**

END

ISO 9001:2015 Certified by the Kenya Bureau of Standards