

TYPES OF INFORMATION COLLECTIONS

● General collection

Over 80.000 Vols. of books on the open shelves which can be borrowed and taken for use outside the library. There are texts for every course taught in the university.

● Africana collection

Over 5.000 books on African content , which can only be used within the library building on short loan basis

● Reserve collection

Copies of books on high demand are reserved by respective departments which can only be used within the library on short loan basis

● Reference Collection

A rich variety of 5.000 Vols. of reference materials including encyclopedias, handbooks, guides, almanacs, yearbooks, subject dictionaries, government publications and law reports, commentaries, bibles

● Print journals/periodicals collection

The library subscribes to 450 journals/periodicals titles as part of core readings for every course offered by the university

● E-journals/E-databases

The library subscribes to over 20 e-journal databases containing over 50.000 journal titles relevant to various disciplines taught in the university

● E-Books

The library subscribes to e-book collection notably Springer e-book collection that cover various courses on offered in the university

● Daily newspapers

Subscribe to the Daily Nation, Standard, The East African, The Business Daily, The People

● Multimedia collection

Microfiche, CHS Cassettes, CDs, DVDs (some are copies digital copies of printed books)

● Archival collection

Older materials that are still of valuable content

● Undergraduate research projects, Masters' Theses and PhD

The library maintains a collection of research projects, thesis and dissertations that have been written by the CUEA students and staff, and also thesis/dissertations published by other universities



Key ICT infrastructure for Library and information services

- ▶ High speed internet connectivity (optic fibre and wireless technologies)
- ▶ Over 150 internet-connected PCs: Distributed throughout the library
- ▶ 3000 Internet-ready tables places, for use with Personal Laptops
- ▶ 120 Private Reading Carrels with plug and play internet capability
- ▶ Wireless internet hot spots in the library, around the LRC Compound and across the CUEA compound
- ▶ Library web portal to facilitate access to e-databases, e-books, E-journal subscriptions & Digital library systems
- ▶ An Web-based Integrated Library System (ILS) which library users can interact with over the internet to search CUEA library catalogue, for books and journals, reserve and renew book loans
- ▶ E-Payment system with a virtual account to facilitate easy payment of library dues, photocopying and printing
- ▶ Reprographic technologies to facilitate printing, and photocopying
- ▶ Radio Frequency Identification (RFID) technology to facilitate innovative services such as:
 - Self-service in borrowing and returning library materials
 - Networked printing and photocopying services
 - Retrieval and inventory control of library materials
 - Ensuring security of the library materials
- ▶ Academic support application softwares e.g. Word processing, Printing solutions & statistical packages)
- ▶ Multimedia centre for use of Multimedia formats such as CDs, DVDs, TVs, VHS videos, & Microfilm

LIBRARY OPENING HOURS

The library is open Monday through Saturday and closed on Sundays, public holidays and other days of obligation.

The opening hours of the library are as follows:

- Monday – Friday 8.00 am – 11.00 pm
- Saturday 8.00 am – 6.30 pm

Contact

The University Librarian
Catholic University of Eastern Africa,
P.O Box 6768-00200 Nairobi
Tel 254-020-2525811-5
Email: library@cuea.edu
libhelpdesk@cuea.edu Ext 2256



Pope Paul VI Learning Resource Centre

CUEA LIBRARY

Achieving Academic Excellence Through World Class Library and Information Services





The Rationale of establishing a New Library

The establishment of the new library is part of a strategic plan to achieve the vision of the university to be *“To be a world class University producing transformative leaders for Church and Society”*. It will contribute in achieving the mission of the university which is: *“To promote excellence in research, teaching and community service by preparing morally upright leaders based on the intellectual tradition of the Catholic Church”*

► Our Vision

To be a world class resource centre in the acquisition, organization, preservation, dissemination and application of knowledge.

► Our Mission

To facilitate, maintain and enhance quality research, teaching and community service developing knowledge collections that reflect the mission of the university, providing expertise, appropriate ICTs, outstanding services and by collaborating with institutions within and outside Eastern Africa to facilitate knowledge resource sharing.

► Our Goal

To support university in achieving its research, teaching, and community service objectives.

INFORMATION SERVICES

● Research/Reference Services

- i. Research/writing consultancy services
We assist with guidance on how to fulfill academic assignments such as writing research proposals, research reports, term papers and other assignments
- ii. Information literacy skills
We provide instruction on how to access, retrieve and apply scholarly information appropriately in academic work
Information/literature searches
- iii. We assist patrons to retrieve exhaustive literature on the subject of your research needs from databases
- iv. Quick reference services
We assist patrons to locate information materials in the library, answering general questions about knowledge in various subject areas



- v. Access to academic information sources
We provide access to wide range of information sources (printed books and journals, e-books and e-journals, theses and dissertations, newspapers to fulfill your research needs in different disciplines
- vi. Information search tools
We provide with tools for retrieving relevant books and journals for research and reading from the library: e.g. catalogues and indexes, bibliographies

● Circulation Services

- i. Access to wide range of information sources
The library has a wide collection of books, and journals in print and electronic formats to fulfill your research needs in different disciplines

- ii. Borrowing services
You can borrow various types of textbooks to use away from the library for a specified period of time
- iii. Interlibrary services
We assist you to access information resources and services in selected libraries across the country and beyond
- iv. Special Collections materials services
We maintain for your use, past exam papers, copies of books on demand, and copies of books with African content are available in the library on reserve
- v. Reprographic services
We provide photocopying and printing services of your assignments and academic articles that have been retrieved from library sources at reasonable price
- vi. Reading space/Carrels
We provide quiet, serene atmosphere where you read and study
- vii. Cloak room services
We provide a place you can keep limited items while you are using the library

Contact: jwasike@cuea.edu Ext: 2435

● ICT-related services

- i. Wireless internet access within the library where you connect your personal laptop
- ii. Technical assistance (troubleshooting) support in the use of internet and computers in the library
- iii. Advice on ICT related issues

Contact: lmnjorge@cuea.edu Ext: 2208

